

# Ballot Paper for Voting Through Post

## Ballot Paper for Voting Through Post

For poll to be held at 3:30 pm on October 19, 2019 at The Institute of Chartered Accountants of Pakistan (ICAP) Auditorium Hall, Chartered Accountants Avenue, Clifton, Karachi

### SITARA PEROXIDE LIMITED

Registered Office: 601-602 Business Centre, Mumtaz Hasan Road, Karachi-74000, Pakistan.

Ph: +92 21 3241 3944, +92 21 3242 0620; Fax No. +9221 3241 5452

Email: corporate@sitaraperoxide.com; Website: <http://www.sitaraperoxide.com>

**Designated email address of the Company Secretary at which the duly filled in ballot paper may be sent: corporate@sitaraperoxide.com**

Name of shareholder/joint shareholders	
Registered Address	
Number of shares held (on October 11, 2019) and folio number	
CNIC No./Passport No (in case of foreigner) (copy to be attached)	
Additional Information and enclosures(In case of representative of body corporate, corporation and Federal Government)	

I/we hereby exercise my/our vote in respect of the following resolutions/election of Directors through postal ballot as follows:

Agenda No. 4: To elect Seven Directors of the Company, as fixed by the Board of Directors in accordance with the provisions of Section 159(1) of the Companies Act, 2017, for a period of three years commencing from the date of election.

Sr. No.	Name of Directors	No. of ordinary shares, used for voting in favor of the director	Number of votes (number of voting shares X number of directors to be elected i.e. 7)
1			
2			
3			
4			
5			
6			
7			
8			
Total			

Signature of shareholder(s) Place: \_\_\_\_\_, Date: \_\_\_\_\_

#### NOTES/PROCEDURE FOR SUBMISSION OF BALLOT PAPER:

1. Dully filled postal ballot should be sent to the Company Secretary Mr. Mazhar Ali Khan, SITARA PEROXIDE LIMITED, 601-602, Business Centre, Mumtaz Hasan Road, Karachi – 74000 Pakistan or at EMAIL: corporate@sitaraperoxide.com
2. Copy of CNIC/Passport (in case of foreigner) should be enclosed with the postal ballot form.
3. Postal ballot forms should reach Company Secretary of the meeting on or before October 15, 2019 during working hours. Any postal ballot received after this date, will not be considered for voting.
4. Signature on postal ballot should match with signature on CNIC/Passport (in case of foreigner).
5. Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written ballot paper will be rejected.
6. In case of representative of body corporate, corporation and Federal Government, postal ballot must be accompanied with copy of CNIC of authorized person, attested copy of Board Resolution, Power of Attorney, Authorization Letter etc. in accordance with Section(s) 138 or 139 of the Companies Act, 2017 as applicable. In case of foreign body corporate etc. all documents must be attested from the Counsel General of Pakistan having jurisdiction over the member.
7. Ballot Paper has also been placed at the website of the Company <http://www.sitaraperoxide.com>. Members may download the ballot paper from the website.
8. A member shall have such number of votes as is equal to the product of the number of voting shares held by him and the number of directors to be elected.
9. A member may give all his votes to a single candidate or divide them between more than one of the candidates in such manner as he may choose. However, the number of votes cast must not exceed the number of votes available to the member.